**W P P G**

**The Wheatbridge Patients’ Participation Group**

**Minutes of the WPPG Annual General Meeting held on 8 March 2022**

**Present:** Judith Stanley Ian Edmundson

Sue Ottowell Phillip Abbott

Ruth Ludford Mike Little

Spencer Hoskin Tony Pope

Lisa Motais Dr Susan Savage

Tracey Lawson

**Apologies:** Carole Sadler Roy Falconer

Bridget Dunks Sheila Smith

Linda Clarke

1. **Welcome and Introductions**

Judith welcomed everyone to the Meeting. Matthew O'Malley introduced himself as the new Practice Manager.

1. **Presentation by Lisa Motais – Social Prescriber**

Lisa Motais, Social Prescriber at Wheatbridge Surgery explained what her role entailed. She had been in post just over two years. She is part of the Chesterfield and Dronfield PCN and is based at Wheatbridge Surgery four days a week and Avenue House one day a week. She takes referrals from both Surgeries. Her role is to offer social and mental health support and help them improve their quality of life. She helps people connect with local services to help improve their wellbeing. She sees patients 18 years and upwards with no upper age limit. Patients usually have up to 8 sessions with her, but this can change depending on the patients' needs. She has 33 patients on her case load at present with 65 on a waiting list. On average she sees 7 patients per day. She accepts referrals from GPs, Social Workers and medical professionals but patients are not able to self-refer.

She supports patients either by face to face appointments or telephone appointments, whichever the patient prefers. She will develop an action plan, identifying how they can access local services and activities to help them reach their goals. She will signpost them in the right direction for their own personal needs.

There are many community groups and activities that are availab;e with the community hub on low pavement being one of them which is weekday mornings, 10.30-1.30pm and anyone is welcome to go in and see what they have to offer and if there is anything that may help them improve their wellbeing.

Bereavement loss is a large part of her job.

Judith thanked Lisa for her very informative talk.

1. **Election of Chair**

Judith Stanley was nominated by Ian Edmundson, seconded by Spencer Hoskin and agreed unanimously. She agreed to continue as Chair for another year.

1. **Election of Committee**

Sue Ottowell did not want to continue as Deputy Chair and therefore Tony Pope was nominated to be Deputy Chair by Ruth Ludford and seconded by Sue Ottowell and agreed unanimously.

The committee was re-elected. These were unanimously agreed by the members. Nominated by Sue Ottowell and seconded by Spencer Hoskin. The Committee Members are as follows:

Ian Edmundson; Sheila Smith; Mike Little and Phillip Abbott

Spencer Hoskin very kindly agreed to continue in his role of checking the suggestion boxes.

The representatives from the Surgery would be the Assistant Practice Manager, Linda Clarke and the GP representative would be Dr Susan Savage.

Tracey Lawson would continue as secretary to the group.

On behalf of the members Judith thanked Tracey for all the hard work she does in her role as secretary for the group, it is much appreciated.

1. **Minutes of Previous Meeting**

The minutes of the meeting on 14 January 2020 were agreed as a true and correct record.

1. **Feedback from Group Reps**

Ian had been attending the Chesterfield PPG Network meetings via zoom. The minutes were circulated for members. Dronfield Practices have now joined the group. He explained that they are looking for both a chair and secretary if anyone is interested in taking on these roles.

The Derbyshire Network Group organized by the CCG have been having meeting via zoom which Ian has been attended when possible.

The NAPP meetings have also been done remotely.

Judith thanked Ian.

1. **Items from the suggestion box**

There were no suggestions in the suggestion box.

Judith thanked both Spencer and Tracey.

1. **Any Other Business**

Judith asked if there was any literature regarding the Services that were offered by the hubs. Sue Savage advised the members that Avenue House hub offered both GP and nurse appointments in the evenings and at weekends and that the red hub at Ashgate Medical Practice saw patients with any COVID symptoms. Tracey will ask Matt if the information regarding Services offered at the hubs could be put on the website.

Ruth asked about the Medicines on-line Service. Amanda came into the meeting to explain that this has been going for a couple of years now and is based at Scarsdale. They deal with medication requests over the telephone are trained technicians. If they cannot answer any queries they will pass it over to the Surgery to deal with. The telephone number is 01246 588860. Judith said that she had used this service and was very impressed with it.

Spencer said that he was very impressed with the service that he has just received with regards to getting an appointment and the treatment he received at the Surgery. He will write to Amanda with regards to this.

Following a brief discussion on the impact of the pandemic on the services at Surgery the members asked whether someone from the Surgery could attend the next meeting to give them an overview of how the pandemic had impacted on the Practice and what the plan is to get back to normal. NHS guidelines are followed by the Surgery and they asked if this could be put on the website so patients are aware of this. Tracey will speak to Matt regarding this.

Members contact details were checked and amended as required.

1. **Date of next meeting**

The next meeting will take place on Tuesday, 14 June 2022 at

12.00 noon.

Judith thanked members for attending.

The meeting closed at 1.50pm